

Motor Accident Report

汽車意外事故報告

 Please return to:
 請寄回至

 Claim No: (Office Use Only)
 賠償檔案號碼 (本公司專用)

Insurers pass information to the Motor Insurance Anti-Fraud and Theft Register, run by the Association of British Insurers (ABI). The aim is to help us to check information provided and also to prevent fraudulent claims. Under the conditions of your policy, you must tell us about any incident (such as an accident or theft) which may or may not give rise to a claim. We will pass information relating to this incident to the register.

為查核資料來源的準確性及防止詐騙發生，保險公司將會把這報告書上的資料提交保險人協會屬下的汽車盜竊紀錄中心。

INSURED 投保人

Policy No: 保險單號碼	<input style="width: 95%;" type="text"/>	Full Name 姓名	<input style="width: 95%;" type="text"/>
Date of Birth 出生日期	<input style="width: 95%;" type="text"/>	Occupation 職業	<input style="width: 95%;" type="text"/>
Private Address 住宅地址			
<input style="width: 95%;" type="text"/>			
<input style="width: 95%;" type="text"/>			
Postcode 郵政號碼	<input style="width: 20%;" type="text"/> - <input style="width: 20%;" type="text"/>	Telephone. No 電話號碼	<input style="width: 20%;" type="text"/> - <input style="width: 20%;" type="text"/>
Business Address 營業地址			
<input style="width: 95%;" type="text"/>			
<input style="width: 95%;" type="text"/>			
Postcode 郵政號碼	<input style="width: 20%;" type="text"/> - <input style="width: 20%;" type="text"/>	Telephone. No 電話號碼	<input style="width: 20%;" type="text"/> - <input style="width: 20%;" type="text"/>
A. Is the Insured registered as a taxable person for VAT ? 投保人是否登記為VAT付稅人？			Yes 是 <input type="checkbox"/> No 否 <input type="checkbox"/>
B. If the Insured is registered for VAT, is full remission of input tax obtained ? 如投保人登記為VAT付款人，是否能完全豁免輸入稅？			Yes 是 <input type="checkbox"/> No 否 <input type="checkbox"/>
C. If 'yes' and only partial remission is obtained, please state last annual adjusted percentage of tax 如僅是部份豁免VAT，請述上一年度調整的稅率是			% <input style="width: 40px;" type="text"/>

DRIVER 駕駛者

Please Note: All questions should be answered, whether or not the Insured was driving. You are not required to include convictions regarded as 'spent' by virtue of the Rehabilitation of Offenders Act 1974.

注意：不論投保人是否駕駛，請回答所有問題（但不需包括「判罪紀錄消失法案1974」之判罪。

Name 姓名	<input style="width: 95%;" type="text"/>	Address 地址	<input style="width: 95%;" type="text"/>
<input style="width: 95%;" type="text"/>			
Postcode 郵政號碼	<input style="width: 20%;" type="text"/> - <input style="width: 20%;" type="text"/>	Telephone. No 電話號碼	<input style="width: 20%;" type="text"/> - <input style="width: 20%;" type="text"/>
Occupation 職業	<input style="width: 95%;" type="text"/>	Date of Birth 出生日期	<input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/> / <input style="width: 20%;" type="text"/>
Is the driver main user of vehicle ? 駕駛者是否是車輛的主要使用人？			Yes 是 <input type="checkbox"/> No 否 <input type="checkbox"/>
Is the driver employed by you ? 駕駛者是否受僱於你？			Yes 是 <input type="checkbox"/> No 否 <input type="checkbox"/>
Was the vehicle being driven with your permission ? 該車輛的駕駛是否得到你的准許？			Yes 是 <input type="checkbox"/> No 否 <input type="checkbox"/>

Has the driver any conviction for any offence in connection with any motor vehicle ?

Yes 是 No 否

if Yes, please give details including dates 駕駛者可曾犯有與其他車輛有關的罪行？如"是"，請提供詳情包括日期等

Two empty text boxes for providing details of convictions.

Has the driver been refused motor vehicle insurance or continuance thereof ?

Yes 是 No 否

駕駛者曾否被拒絕受保或續保汽車保險？

Does the driver own a motor vehicle ? If 'Yes' please give name and address of insurer together with policy number.

Yes 是 No 否

駕駛者是否擁有汽車？如"是"請提供保險公司名稱，地址及保險單號碼。

Name and Address of Insurance Company

保險公司名稱及地址

Text box for insurance company name and address.

Policy Number

保險單號碼

Text box for policy number.

Was the driver licensed to drive the vehicle ?

駕駛者是否持有駕駛該類車輛的執照？

Yes 是 No 否

Was the licence ?

該執照性質是？

Full 正式 Provisional 臨時

If full, please state date when first full licence issued ?

如"正式"，請列明簽發該執照日期。

Text box for license issue date with slashes for day/month/year.

VEHICLE 車輛

Make and Model

車廠及類型

Text box for make and model.

Registration No.

登記號碼

Text box for registration number.

Year of Make

製造年份

Text box for year of make.

C.C.

汽缸容量

Text box for C.C.

Date of First Registration

首次登記日期

Text box for date of first registration with slashes.

Name and Address of Owner

車主姓名及地址

Text box for owner name and address.

If vehicle is subject to hire purchase agreement state name of finance company, address and agreement number.

如車輛是分期付款購買，請列明財務公司名稱，地址及合約號碼。

Two empty text boxes for hire purchase agreement details.

State fully the purpose for which the vehicle was being used.

請詳細述明該車輛之用途。

Text box for vehicle purpose.

ADDITIONAL QUESTIONS FOR TRADE VEHICLES ONLY 僅適用於商用汽車的附加問題

Were trailers attached to the vehicle ?

該車輛是否與拖車掛接？

Yes 是 No 否

Were goods being carried ? If 'Yes' please state

是否載有貨物？如是，請列明

Yes 是 No 否

A. Description

貨物描述

Text box for description of goods.

B. Owner

貨主

Text box for owner name.

Weight of load on

貨物重量

A. Vehicle

在該車輛上

Text box for weight on vehicle.

B. Trailers

在拖車上

Text box for weight on trailers.

DAMAGE TO INSURED VEHICLE 所保車輛的損毀情況

What damage was caused to the insured vehicle ?

所保車輛有何損毀？

Three empty text boxes for describing damage to the insured vehicle.

Repairer's name, address and tel. no.

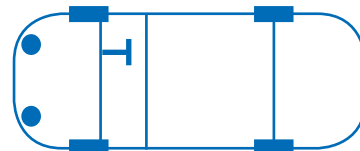
修理廠名稱，地址及電話號碼

Four empty text boxes for repairer details.

Please indicate on the diagram the damage caused to your vehicle.

請在草圖顯示車輛受損毀的部位

前
FRONT



後
REAR

In all cases where your vehicle is damaged and you are entitled to claim under the Policy, please send an estimate for repairs to the Company immediately.

在任何情況下，如你的車輛遭受損毀，並有權在保險單項下取得賠償，請立即將修理估價單寄本公司。

Is the vehicle at repairers premises? If 'No' when will it be taken in for repairs?

該車輛是否存放在修理廠？如不是，何時將可送去進行修理？

Yes 是 No 否

If you are registered for VAT, do we have your authority to instruct repairers as your agent?

如你已登記為 VAT 付款人，你可否授權本公司與修理廠聯繫？

Yes 是 No 否

ACCIDENT 意外事故

Date 日期 / / Time 時間 am / pm 上午 / 下午 Place 地點

Weather 天氣 Visibility 能見度 Yards 碼

What lights were lit on the vehicle? 車輛亮起甚麼燈？

Speed 車速 A. Before the accident 意外事故發生前時速 m.p.h. 哩 / 每小時 B. At the moment of the accident 意外事故發生時時速 m.p.h. 哩 / 每小時

Distance from nearside kerb 與內邊距離 feet 呎 Was the Insured on the vehicle? 被保險人是否在車輛內？ Yes 是 No 否

State fully what happened. (please continue on separate sheet if necessary)

請詳述意外事故發生經過情形（如有需要可用另一紙張繼續填寫）

Rough plan of accident. Please show: A. Name and approximate widths of roads. B. Tracks of vehicles and road markings.
發生意外事故的草圖。請示明： 路名及其寬度， 汽車位置及路向標誌

State names and addresses of all: (Please write on separate sheet if more than the number stated) 請列出所有姓名及地址：

A. Passengers - Name 乘客	Address 地址
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

B. Independent Witnesses - Name 獨立証人	Address 地址
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Were particulars taken by the Police? If 'yes', please give: 警方有錄取口供否？如"是"，請註明： Yes 是 No 否

A. Name of Force 警隊名稱 B. Officer's Number 警官編號

OTHER VEHICLES INVOLVED (PLEASE CONTINUE ON SEPARATE SHEET IF NECESSARY) 其他牽連的車輛 如有需要，請在另一紙張繼續填寫。

Name and address of driver and / or owner 駕駛者和 / 或車主的姓名及地址。

1. Name 姓名	<input type="text"/>	Registration No. 登記號碼	<input type="text"/>
Address 地址	<input type="text"/>		
	<input type="text"/>	Postcode 郵政號碼	<input type="text"/> - <input type="text"/>
Insurers Name and Policy No. 保險公司名稱及保險單號碼	<input type="text"/>		
Apparent Damage 明顯的損毀	<input type="text"/>		
2. Name 姓名	<input type="text"/>	Registration No. 登記號碼	<input type="text"/>
Address 地址	<input type="text"/>		
	<input type="text"/>	Postcode 郵政號碼	<input type="text"/> - <input type="text"/>
Insurers Name and Policy No. 保險公司名稱及保險單號碼	<input type="text"/>		
Apparent Damage 明顯的損毀	<input type="text"/>		

OTHER PROPERTY DAMAGED (APART FROM VEHICLES) 其他財物之損毀 (車輛除外)

Please continue on separate sheet if necessary 如有需要，請在另一張紙繼續填寫

Name and Address of owner (if known) 物主姓名及地址 (如知悉)	<input type="text"/>
	<input type="text"/>
Nature of Damage 損毀情況	<input type="text"/>
	<input type="text"/>

PERSON INJURED (PLEASE CONTINUE ON SEPARATE SHEET IF NECESSARY) 受傷者 (如有需要，請在另一紙張繼續填寫)

Name and Address (state whether driver or passenger and in which vehicle, or pedestrian) 姓名及地址 (請述明受傷者是那一輛車的駕駛者、乘客或是路人)	Apparent injuries 明顯受傷	Taken to hospital 已送醫院
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Injured persons was he / she wearing a seat belt ? 如乘客受傷，他 / 她是否扣上安全帶 ?		Yes 是 <input type="checkbox"/> No 否 <input type="checkbox"/>

Any communications you receive about the accident should not be answered but sent to the Company immediately.
如接獲任何與上述意外事故有關之文件，請勿回答，並立即遞送本公司辦理。

PRIVACY AND YOUR PERSONAL INFORMATION

1. Personal Data Obtained and Collected

For the purposes set out in this notice, information including personal information detailed below relating to you ("Personal Data") will be collected and processed by China Taiping Insurance (UK) Co Limited and/or on its behalf by its third party service providers.

Personal Data
Including but not limited to: Your name, address, civil status, occupation, date of birth, contact details, credit history, criminal convictions, CCJs, details of previous bankruptcy(ies) or insolvency(ies), previous insurance claims details, bank details, current and previous employment details (including directorships), ELTO reference, health details including medical reports, our medical claims history and details of physical and psychological health or medical conditions. Each time you visit our website, we may automatically collect Technical information including IP address.

The controller of this Personal Data is China Taiping Insurance (UK) Co Limited of 2 Finch Lane, London, EC3V 3NA ("**China Taiping Insurance**", "**CTI**", "**we**" and "**us**"). If you have any query, please contact compliance@uk.cntaiping.com.

We process your Personal Data in accordance with this Privacy Policy also available on <http://uk.cntaiping.com/uk-privacy/> and a copy of which can be provided to you on request.

2. How and Why We Process Your Personal Data

The following tables detail how ("**Legal Basis**") and why ("**Purposes**") we process your Personal Data. These tables also detail the third party service providers with whom we share your Personal Data ("**Recipients**") and the period that your Personal Data will be stored ("**Retention**"). **We encourage you to read this section.**

Legal basis for processing	
Purposes	<p>We obtain, collect and process your Personal Data to perform your contact and in particular:</p> <ul style="list-style-type: none"> • Check if you are eligible to be insured under the product chosen • Consider acceptability of the risk you present to us • Underwrite and assess the risk in order to offer you a quotation • Process your premium payment • Evaluate the risk presented through surveys where relevant • Process your claims and/or third parties claims under your policy • Investigate claims directly or, where relevant, through appointed loss adjusters or forensic engineers • Regulatory reporting and legal obligations • To notify you about changes to the product chosen • To redistribute risk by means of reinsurance and co-insurance • For automated decision making (including profiling) where we need to process your Personal Data you provide us with in order to underwrite your insurance and/or process your claim.
Legal Basis	<p>It is necessary to process this Personal Data in order to:</p> <ul style="list-style-type: none"> • Enter and perform our insurance contract with you as well as to allow us to process a claim accordingly • Compliance with a legal obligation to which you are subject • Where the processing of your personal data is necessary for the public interest or in the exercise of official authority of us
Recipients	<p>Personal Data will be disclosed for these purposes to our third-party service providers or regulators. These Recipients may include:</p> <ul style="list-style-type: none"> • Credit check companies • Surveyors • Solicitors • Loss Adjusters and/ or Forensic Engineers • Fire brigade Authority or Police • Claims handling companies • Insurance intermediaries/brokers • Banks • Reinsurers and other insurance companies • Fraud, Money Laundering and Terrorist Financing prevention and detection • CUE (Claims Exchange Underwriting) • Regulatory and Government Bodies (ELTO, HMT, MID, FCA, PRA, Ombudsman etc.) • Approved repairers and garages
Retention	<p>We will retain your Personal Data for as long as your insurance policy is valid with us and for 15 years after.</p>
IMPORTANT	<ul style="list-style-type: none"> • We may for some of our products carry out automated decision making (including profiling) to process your personal data in order to underwrite and price your insurance online and/or process your claim. We take care to ensure our profiling is fair, transparent and limited in purpose. • In the event that you do not wish to provide us with your Personal Data for all of the above Purposes, we will not be able to process your application and/or offer you an insurance policy. • If at any point in the future we need to amend this policy, every effort will be made to make you aware and our website will always have the latest version.

3. Cross-Border Transfers of Your Personal Data

We, and certain Recipients (our third party service providers) who process your Personal Data on our behalf may transfer your Personal Data outside the [Europe an Economic Area ("EEA")] to a country that does not provide an adequate level of protection to your Personal Data. Where such transfers occur, we ensure that: a) they do not occur without our prior written authority; and b) that an appropriate transfer agreement is put in place to protect your Personal Data. If you would like to find out more about any such transfers, please contact our Compliance officer.

4. Your Acknowledgment of this Notice and Your Rights

You have rights which allow you to address any concerns or queries with us regarding our processing of your Personal Data:

Right to Object to Processing	In certain circumstances, you have a right to object to our processing of your Personal Data where we process it on the legal basis of: a) our legitimate business interest, including profiling based on our legitimate business interests; or b) your consent to marketing. We may not be able to comply with such a request where we can demonstrate that there are compelling legitimate grounds for us to process your Personal Data which override your interests, rights and freedoms or where the processing of your Personal Data is required for compliance with a legal obligation or in connection with legal proceedings.
Right to Withdraw Consent	You have a right to withdraw your consent, at any time, to our processing of your Personal Data which is based on your consent. Where you exercise this right, our processing of your Personal Data prior to your withdrawal of consent will remain valid.
Right of Access	You have the right to access and obtain a copy of the Personal Data that we hold about you. We will only charge you for making such an access request where we feel your request is unjustified or excessive.
Right to Rectification	You have the right to request that we correct any inaccuracies in the Personal Data stored about you.
Right to Erasure	In certain circumstances, you have the right to request that we erase your Personal Data. For example, you may exercise this right in the following circumstances: <ul style="list-style-type: none">• your Personal Data are no longer necessary in relation to the purposes for which they were collected or otherwise processed by us;• where you withdraw consent and no other legal ground permits the processing;• where you object to the processing and there are no overriding legitimate grounds for the processing;• your Personal Data have been unlawfully processed; or• your Personal Data must be erased for compliance with a legal obligation. Where we store your Personal Data for statistical purposes, we may not be able to comply with such a request where it would likely impair such statistical purposes or where we require your Personal Data for compliance with a legal obligation or in connection with legal proceedings.
Right to Restriction	You have the right to restrict our processing of your Personal Data where any of the following circumstances apply: <ul style="list-style-type: none">• where you feel that the Personal Data which we hold about you are not accurate. This restriction will be in place for a period to enable us to verify the accuracy of your Personal Data;• where the processing is unlawful and you do not want your Personal Data be erased and request the restriction of its use instead;• where we no longer need to process your Personal Data (e.g. any of the Purposes outlined above have been completed or expire), but we require it in connection with legal proceedings;• where you have objected to our processing of your Personal Data pending the verification of whether or not our legitimate business interests override your interests, rights and freedoms. Where you exercise your right to restrict our processing of your Personal Data, we will only continue to process it with your consent or in connection with legal proceedings or for the protection of the rights of other people or for reasons of important public interest.
Right to Data Portability	You have a right to receive and transfer the Personal Data that you provide to us in a structured, commonly used and machine readable format where we process your Personal Data on the legal basis of: a) your consent; or b) where it is necessary to perform our contract with you. Where you make such a request, we will directly transfer your Personal Data on your behalf to another controller of your choice (where it is feasible for us to do so).
Right to Object to Automated Decision-Making, including profiling	You have a right not to be subjected to decisions based solely on automated decision-making, including profiling, which produce legal effects concerning you or similarly significantly affects you. We may not be able to comply with such a request where we rely on the legal basis of: a) your explicit consent; or b) where it is necessary to enter and perform our contract with you (as detailed in section 2 above). You will however be entitled to have a person from our company review the decision so that you can query it and set out your point of view and circumstances to us.

If you would like to exercise any of your rights detailed above, please contact compliance@uk.cntaiping.com.

You may raise any concerns about China Taiping Insurance's processing of your Personal Data with the Information Commissioner Office on <https://ico.org.uk/>.

5. Changes to this Notice

We may amend this notice on occasion, in whole or part, at our sole discretion. Any changes to this notice will be effective immediately upon sending the revised notice to you by e-mail or post.

If at any time we decide to use your Personal Data in a manner significantly different from that stated in this notice, or otherwise disclosed to you at the time it was collected, we will notify you by e-mail or post and you will have a choice as to whether or not we use your information in the new manner.

If you have questions or concerns about this notice, please contact compliance@uk.cntaiping.com

DECLARATION 聲明

I/We hereby declare that to the best of my knowledge and belief these particulars are true and complete

I/We understand that you may ask for information from other insurers to check the answers I/We have provided

本人/我們謹此明聲明，以上情況據本人所知，俱是確實無訛的。本人/我們深知本報告書的資料將會跟其他保險公司覆核。

Signature

簽署人

Date

日期

Members of the Association of British Insurers
Authorised by the Prudential Regulation Authority and Regulated by the Financial Conduct Authority & the Prudential Regulation Authority

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